

Grades 2-5

# Common Recommendation Form

## TEACHER COMMENTS

Name of student \_\_\_\_\_ Applicant to grade \_\_\_\_\_  
 Teacher's name \_\_\_\_\_ Position \_\_\_\_\_  
 School \_\_\_\_\_

The student named above is applying to one or more of the schools listed on the back of this form. A full report from the applicant's present school is necessary if he or she is to be given consideration for admission. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. We understand the difficulty in making such an evaluation. *All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record.* On behalf of this student, we thank you for your cooperation.

**Please complete this recommendation in black ink. Retain the original for your files and send a photocopy directly to requesting schools.**

How long have you known the student? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Student/teacher ratio in your classroom: \_\_\_\_\_

What are the first three words that come to mind to describe this student?

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth, intellectual development and relationships within the school community. Please evaluate the candidate in the following areas by placing a check in the appropriate column.

## SOCIAL/EMOTIONAL DEVELOPMENT

	TRULY OUTSTANDING	EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	COMMENTS
Self-esteem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Willingly observes rules and accepts school procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sensitivity to others' feelings/respect for individual differences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Respects rights and property of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Gets along well with peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tries to solve own problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Demonstrates courteous behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Adjusts to daily transitions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Participates appropriately during activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

## SOCIAL/EMOTIONAL DEVELOPMENT

	TRULY OUTSTANDING	EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	COMMENTS
Exhibits appropriate self-confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Maintains self-control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Accepts responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Accepts constructive criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Enthusiasm for school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

## ACADEMIC DEVELOPMENT

Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Creativity and imagination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Listens attentively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Follows oral directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Follows written directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Stays on task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Completes assignments promptly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Works well independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Works well in a group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Works without disturbing others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Demonstrates effort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Seeks help when needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Please comment on the student's effort and achievement in the following areas.

### Reading/Language Arts:

Decoding skills \_\_\_\_\_

Reading comprehension \_\_\_\_\_

Oral expression \_\_\_\_\_

Written expression \_\_\_\_\_

Vocabulary \_\_\_\_\_

Interest in independent reading \_\_\_\_\_

### Mathematics:

Conceptualization \_\_\_\_\_

Computation \_\_\_\_\_

Problem solving \_\_\_\_\_

Does this student have any particular affinities or interests you would like to share with us? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In both academic and social growth and development, please comment on noteworthy strengths of the student.

Academically \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Socially \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there additional information that would be helpful to us in our evaluation of this applicant? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PARENT/SCHOOL RELATIONSHIP**

Parents are an important part of our relationship with the student. To the best of your knowledge and with careful consideration to accuracy, please share with us any thoughts you have regarding this applicant's family, including their involvement in your school.

\_\_\_\_\_  
\_\_\_\_\_

To your knowledge, is the parents' perception of their child compatible with the school's understanding of the child? Please comment.

\_\_\_\_\_

Which word(s) best describe the parents in regard to their child?

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Please explain. \_\_\_\_\_  
\_\_\_\_\_

Are you aware of any family circumstances that affect the student's life at school? Please explain.

\_\_\_\_\_

Additional comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

If we have additional questions, may we call you?  Yes  No

If yes, phone number \_\_\_\_\_ Most convenient time to call is \_\_\_\_\_

**Again, thank you for your time and the helpful information you have provided.**

# Lake Michigan Association of Independent Schools Common Recommendation Form

## PARTICIPATING SCHOOLS

### **THE ANCONA SCHOOL**

4770 S. Dorchester Ave.  
Chicago, IL 60615-2023  
Tel: (773) 924-2356  
E-mail: fgreen@anconaschool.org  
Web: www.anconaschool.org

### **THE AVERY COONLEY SCHOOL**

1400 Maple Ave.  
Downers Grove, IL 60515-4849  
Tel: (630) 969-0800  
E-mail: agilla@averycoonley.org  
Web: www.averycoonley.org

### **BAKER DEMONSTRATION SCHOOL**

201 Sheridan Rd.  
Wilmette, IL 60091-3452  
Tel: (847) 425-5800  
E-mail: admissions@bakerdemschool.org  
Web: www.bakerdemschool.org

### **BERNARD ZELL ANSHE EMET DAY SCHOOL**

3751 N. Broadway St.  
Chicago, IL 60613-4104  
Tel: (773) 572-1236  
E-mail: admissions@bzaeds.org  
Web: www.bzaeds.org

### **BRICKTON MONTESSORI SCHOOL**

8622 W. Catalpa Ave.  
Chicago, IL 60656-1720  
Tel: (773) 714-0646  
E-mail: molly.arnoldt@brickton.org  
Web: www.brickton.org

### **THE CATHERINE COOK SCHOOL**

226 W. Schiller St.  
Chicago, IL 60610-1808  
Tel: (312) 266-3381  
E-mail: admission@catherinecookschoo.org  
Web: www.catherinecookschoo.org

### **CHIARAVALLE MONTESSORI SCHOOL**

425 Dempster St.  
Evanston, IL 60201-4706  
Tel: (847) 864-2190  
E-mail: admission@chiaravalle.org  
Web: www.chiaravalle.org

### **CHICAGO ACADEMY FOR THE ARTS**

1010 W. Chicago Ave.  
Chicago, IL 60642-5414  
Tel: (312) 421-0202  
E-mail: generalinfo@chicagoartsacademy.org  
Web: www.chicagoartsacademy.org

### **CHICAGO WALDORF SCHOOL**

1300 W. Loyola Ave.  
Chicago, IL 60626-5104  
Tel: (773) 465-2371  
E-mail: lpayton@chicagowaldorf.org  
Web: www.chicagowaldorf.org

### **THE CHILDREN'S SCHOOL**

1428 S. Wesley Ave.  
Berwyn, IL 60402  
Tel: (708) 484-8033  
E-mail: Admissions@TheChildrensSchool.info  
Web: www.csop.us

### **COUNTRYSIDE MONTESSORI SCHOOL**

1985 Pflingsten Rd.  
Northbrook, IL 60062-5853  
Tel: (847) 498-1105  
E-mail: info@countrysidemontessori.org  
Web: www.countrysidemontessori.org

### **DA VINCI ACADEMY**

37W080 Hopps Rd.  
Elgin, IL 60124-8519  
Tel: (847) 841-7532  
E-mail: admissions@dvacademy.org  
Web: www.dvacademy.org

### **FRANCIS W. PARKER SCHOOL**

330 W. Webster Ave.  
Chicago, IL 60614-3820  
Tel: (773) 797-5107  
E-mail: admission@fwparker.org  
Web: www.fwparker.org

### **LAKE FOREST COUNTRY DAY SCHOOL**

145 S. Green Bay Rd.  
Lake Forest, IL 60045-3053  
Tel: (847) 234-2350  
E-mail: chris.nicoletta@lfcds.org  
Web: www.lfcds.org

### **LA LUMIERE SCHOOL**

6801 N. Wilhelm Rd.  
LaPorte, IN 46350-8627  
Tel: (219) 326-7450  
E-mail: admissions@lalumiere.org  
Web: www.lalumiere.org

### **LATIN SCHOOL OF CHICAGO**

59 W. North Blvd.  
Chicago, IL 60610-1492  
Tel: (312) 582-6060  
E-mail: admissions@latinschool.org  
Web: www.latinschool.org

### **MORGAN PARK ACADEMY**

2153 W. 111th St.  
Chicago, IL 60643-3917  
Tel: (773) 881-6700  
E-mail: info@morganparkacademy.org  
Web: www.morganparkacademy.org

### **NORTH PARK ELEMENTARY SCHOOL**

2017 W. Montrose Ave.  
Chicago, IL 60618-1713  
Tel: (773) 327-3144  
E-mail: npesadmissions@npeschool.org  
Web: www.npeschool.org

### **NORTH SHORE COUNTRY DAY SCHOOL**

310 Green Bay Rd.  
Winnetka, IL 60093-4094  
Tel: (847) 441-3313  
E-mail: admissions@nscds.org  
Web: www.nscds.org

### **QUEST ACADEMY**

500 N. Benton St.  
Palatine, IL 60067-3564  
Tel: (847) 202-8035  
E-mail: admission@questacademy.org  
Web: www.questacademy.org

### **ROYCEMORE SCHOOL**

640 Lincoln St.  
Evanston, IL 60201-2467  
Tel: (847) 866-6055  
E-mail: info@roycemoreschool.org  
Web: www.roycemoreschool.org

### **SACRED HEART SCHOOLS:**

#### **The Academy for Girls and Hardey Preparatory for Boys**

6250 N. Sheridan Rd.  
Chicago, IL 60660-1730  
Tel: (773) 681-8418  
E-mail: admissions@shschicago.org  
Web: www.shschicago.org

#### **UNIVERSITY OF CHICAGO LABORATORY SCHOOLS**

1362 E. 59th St.  
Chicago, IL 60637-1793  
Tel: (773) 702-9451  
E-mail: admissions@ucls.uchicago.edu  
Web: www.ucls.uchicago.edu