

## Network of Sacred Heart Schools – Summer Service 2020 Student Application Process and Calendar

Dear Sacred Heart Students.

Thank you for your interest in participating in the Network Summer Service Projects 2020. The application form may be found at https://forms.gle/3qDv5FwD9x3aXVTV7

The application contains biographical data on you, a place for you to indicate your preference(s) for projects, a place for one essay about why you want to participate in Summer Service, and contact information for your parent/guardian(s). The deadline to complete the application process is **January 31**<sup>st</sup>.

In addition to the application, your school must send an approval form for your participation, signed by your Division Head (middle or upper school) and your Head of School. This form will be emailed to the Network Office by your school's Summer Service Coordinator by February 14<sup>th</sup>. That form is available at: <a href="https://sacredheartusc.myschoolapp.com/ftpimages/1148/download/download/3235134.pdf">https://sacredheartusc.myschoolapp.com/ftpimages/1148/download/download/3235134.pdf</a>

If you are selected to participate in a program, there will be additional paperwork for you and your parent/guardian(s) to fill out and submit to the Network Office in the spring.

If you have any questions or difficulties with the application, please feel free to contact me at the Network Office.

Sincerely yours,

Bill Hobbs Network Program Planning Director bhobbs@shusc.org 202-636-9300

December 2nd – January 31st: Student Application period for Network Summer Service Projects

January 31st: Student School Forms due to school Summer Service Contact person

February 14th: Schools submit Student School Forms to Network Office

March 6th: Network notifies schools of student selections and placements (via email)

March 20th: Network sends out acceptances & placements to students and parents/guardians (via email)

March 30th: Project Coordinators send welcome letters to students (via email)

April 10th: Students confirm participation to Network Office

May 1st: All student forms and financial aid requests due to Network Office